



PT. BATAM BINTAN TELEKOMUNIKASI

PAYMENT VOUCHER

A/P Ref. : _____
Batch No. : _____
Pay To : Bina Baja Sarana, CV

Cheque No. : 1311 2187 9828
P/V No. : PV-MBR2402/033
Date : 09-Feb-2024

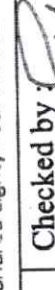
External Document No. PV2402034

PARTICULARS	A/C CODE	DIV	SS / Rp
Being Payment Of :			
Cleaning Service Jan 2024	VOB-0026		7,126,937
PPh 23 (Rp. 7.126.937,- X 2%)	121303		(142,539)
			-
			-
			-
			-
			-
			-
Total in words : Six Million Nine Hundred Eighty Four Thousand Three Hundred Ninety Eight Rupiah Only			Rp 6,984,398
Prepared by :  Fransiska Citra Ayu	Checked by :  Ida Fitri	Approved by : 	Received by : _____
Date : 09-Feb-2024	Date : _____	Date : _____	Date : _____



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Prepared by :  Fransiska Citra Ayu	Checked by :  Ida Fitri	Approved by : 	Received by :
Date : 09-Feb-2024	Date :	Date : Robby Susilo	Date :

UIC

CV. BINA BAJA SARANA

Jl. Rasamala Town Centre Blok C1 # 14 Mukakuning - Batam
Phone : (0770) 611605 Fax : (0770) 611654

INVOICE

To : PT.Batam Bintan Telekomunikasi Batamindo Industrial Park Mukakuning - Batam		Invoice No : 7856/BBS/CS-INV/I-2024 Date : 31 January 2024 PO. No. : 1002/BBS/AGRM-CS/I-2024 Date PO : 2 January 2024 Terms : 30 (Thirty) days		
Attn : Accounting Dept.				
No	Remarks	Quantity	Price	TOTAL
1	Cleaning Service Month of January 2024	1 Month	Ls	Rp. 7.126.937
	Tax PPh 23 Rate 2%			Rp 142.538
Total				Rp. 6.984.399
# Say : Six million nine hundred eighty-four thousand three hundred and ninety-nine rupiah #				
Please Transfer to Our Account at Bank BNI Muka Kuning - Batam				
Name Of Account : CV.Bina Baja Sarana				
No.Account (IDR) : 43427959-1				
No.N P W P : 01.617.226.4-215.000				

Best regards,

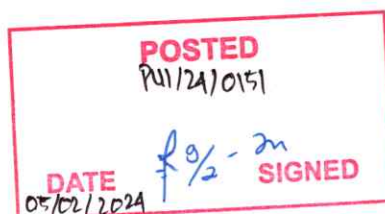
CV.BINA BAJA SARANA

YANTO

CV BINA BAJA SARANA
BATAM

CHEQUE

BANK : Mandiri
NUMBER : 1311 2187 9828



Kode	JUST/23/0410		
Judul	LAYANAN KEBERSIHAN (JANITORIAL SERVICE) TAHUN 2024		
Tanggal Pengajuan	05 Des 2023		
Jenis	Justifikasi umum		
Dasar Pengajuan	Untuk menjaga kebersihan serta kerapian kantor juga lingkungan kantor, maka diperlukan tenaga kebersihan dari Perusahaan lain (outsourcing), untuk itu dilakukan kerjasama dengan pihak ke tiga.		
Informasi Tambahan	Kriteria	: Pengeluaran Kantor	
	Lokasi Pengiriman	: KANTOR BATAM	
	Tanggal Pengiriman	: 11 Des 2023	

A. Rincian Biaya

NO	BARANG	HARGA / UNIT	QUANTITY	UNIT BARANG	SUBTOTAL
					TOTAL 0
NO	JASA	HARGA / UNIT	QUANTITY	UNIT JASA KONTRAK	KONTRAK SUBTOTAL
1.	Jasa Layanan Kebersihan Kantor	7,200,000	12	bln N/A	1 86,400,000
					TOTAL 86,400,000
NO	SUBTOTAL	TOTAL			
1.	Barang	0			
2.	Jasa	86,400,000			
Total		86,400,000			

Inventory

NO	BARANG	HARGA / UNIT	QUANTITY	UNIT BARANG	SUBTOTAL
					TOTAL 0

B. Sumber Anggaran

Anggaran : OPEX (# OPEX)

Kontrol Anggaran

Kode	JUST/23/0410
Judul	LAYANAN KEBERSIHAN (JANITORIAL SERVICE) TAHUN 2024
Tanggal Pengajuan	05 Des 2023

Sub Anggaran	Rencana Pemakaian
General Cleaning Expense (# 241050)	Rp. 86,400,000
Sisa Budget	116,653,647

DESMIATI MARUAQ
Accounting Manager
DateTime : 2023-12-05 14:43:47

Diajukan oleh,

NURPRIHATI ALRIANTI
Corporate Secretary
DateTime : 2023-12-05 13:39:07

Disetujui oleh,

ROBBY SUSILO
Chief Financial & HR Officer
DateTime : 2023-12-05 17:40:37

Disetujui oleh,

ABDULLAH PRATAMA HABIBIE
Direktur Operasional
DateTime : 2023-12-06 09:22:40

CV. BINA BAJA SARANA

Jl. Rasamala Town Centre Blok C1 # 14 Mukakuning - Batam
Phone : (0770) 611605 Fax : (0770) 611654

Date : 5 December 2023
Ref : 0978/BBS/SK-XII/2023
To : Mrs. Yanti

PT. Batam Bintan Telekomunikasi
Batamindo Industrial Park
Mukakuning - Batam

Re, Request letter for increasing cost of Cleaning Service

In accordance with Batam Mayor's degree No. 675/500.15.14.1/XI/2023, Regarding City Minimum Wage (UMK) in 2024, we hereby submit a price offer as follows :

No	Previous Price (2023)	Manpower	New Price (2024)	Manpower
1	6.846.241	1 Person	7.126.937	1 Person

Note :

- Working Day
Monday to Friday 7:00 a.m to 16:00 p.m
Saturday 7:00 a.m to 12:00 p.m

- The detail price as attachment

We are kindly request to PT. Batam Bintan Telekomunikasi to under standing, we are looking forward to get your feedback as soon as possible.

Thank you attention and cooperation

Faithfully yours,
CV. Bina Baja Sarana


YANTI

CV. BINA BAJA SARANA
BATAM

CV. BINA BAJA SARANA

Jl. Rasamaja Town Centre Blok C1 # 14 Mukakuning - Batam
Phone : (0770) 611605 Fax : (0770) 611654

Detail of cost :

A.	Manpower		
	1 Salary	= Rp.	5.190.009
	2 Jamsostek/JHT (3.7%)	= Rp.	192.030
	3 Kesehatan (4%)	= Rp.	207.600
	4 Jaminan kematian (0.3%)	= Rp.	15.570
	5 Jaminan kecelakaan (0.89%)	= Rp.	46.191
	6 Jaminan pensiun (2%)	= Rp.	103.800
	7 THR / Bonus	= Rp.	734.432
		= Rp.	6.489.633
	1person x Rp. 6,489,633	= Rp.	6.489.633
B.	Admin and Profit Fee	= Rp.	637.304
	Total (A+B)	= Rp.	7.126.937

Hence, the total amount which we request is = Rp. 7.126.937
(Seven million one hundred twenty six thousand nine hundred and thirty seven rupiah)

CV. BINA BAJA SARANA
BATAM

Judul LAYANAN KEBERSIHAN (JANITORIAL SERVICE) TAHUN 2024
Tanggal 07 Des 2023
Kode Referensi JUST/23/0410

Vendor :Bina Baja Sarana, CV

NO	KETERANGAN	QTY	SAT	HARGA SATUAN	VENDOR		ESTIMASI OWNER
					SEBELUM NEGO	SESUDAH NEGO	
1	Jasa Layanan Kebersihan Kantor	12	bln	7,200,000	85,523,244	85,523,244	86,400,000
Subtotal					85,523,244	85,523,244	86,400,000

Informasi Tambahan :

- Pengiriman / Penyelesaian Kerja : 1 hari
- Termin Pembayaran :
 - ☐ DP 0 %
 - ☒ Termin-1 100 %
 - ☐ Termin-2 0 %
 - ☐ Retensi 0 %

- Working day
Monday to Friday 07:00 a.m to 16:00 p.m
Saturday 07.00 a.m to 12:00 p.m
- Pembayaran di lakukan setiap bulan
- PKS berlaku12 bulan

Garansi : 0 hari

Alasan Skip Quotation

menggunakan vendor CV Bina Baja Sarana karena pengerjaan kebersihan kantor sebelumnya menggunakan vendor tersebut

Merujuk pada hasil klarifikasi dan negosiasi diatas maka tim mengusulkan untuk menunjuk vendor/supplier **Bina Baja Sarana, CV** dengan vendor id **VDR21-0026** sebagai pelaksana pekerjaan **LAYANAN KEBERSIHAN (JANITORIAL SERVICE) TAHUN 2024** dengan nilai pekerjaan sebesar **Rp. 85,523,244**

Alasan penunjukan

- menggunakan vendor CV Bina Baja Sarana karena pengerjaan kebersihan kantor sebelumnya menggunakan vendor tersebut
- Working day
Monday to Friday 07:00 a.m to 16:00 p.m
Saturday 07.00 a.m to 12:00 p.m
- Pembayaran di lakukan setiap bulan
- PKS berlaku12 bulan

Catatan Direktur Operasional

Kualitas pekerjaan acceptable. Paham market price. Ga pakai perbandingan ok.

Diajukan oleh,

FERAWATY MARPAUNG
Procurement Officer
Date/Time : 2023-12-07 09:53:25

Diperiksa oleh,

ROBBY SUSILO
Chief Financial & HR Officer
Date/Time : 2023-12-07 17:12:18

Disetujui oleh,

ABDULLAH PRATAMA HABIBIE
Direktur Operasional
Date/Time : 2023-12-08 08:48:09



Telekomunikasi

We response to your need

PURCHASE ORDER

NO. PUO/24/0001

Supplier Code : VOB-0026
Order Date : 02 January 2024
Expect. Rcpt. Date : 31 December 2024
Payment Terms : Max 14 days

Location Code : KBTM
Reference : BAPV/23/0298-07 Des 2023
Shipment Method : FOB Batam
Page No. : 1 of 2

SUPPLIER

Bina Baja Sarana, CV

Jl. Rasamala Town Centre Blok C1 # 14, Muka Kuning
Batam BT
Indonesia
TEL: 0770-611605

DELIVER TO

KANTOR BATAM

PT. Batam Bintang Telekomunikasi
Jl. Markisa, Batamindo Industrial Park
Muka Kuning
Batam 29433

No.	DESCRIPTION	QUANTITY	UNIT PRICE (IDR)	DISC. %	AMOUNT (IDR)
1.	Cleaning Service BBT Jan'24	1 MONT H	7,126,937.00	-	7,126,937.00
2.	Cleaning Service BBT Feb '24	1 MONT H	7,126,937.00	-	7,126,937.00
3.	Cleaning Service BBT Mar'24	1 MONT H	7,126,937.00	-	7,126,937.00
4.	Cleaning Service BBT Apr'24	1 MONT H	7,126,937.00	-	7,126,937.00
5.	Cleaning Service BBT Mei'24	1 MONT H	7,126,937.00	-	7,126,937.00
6.	Cleaning Service BBT Jun'24	1 MONT H	7,126,937.00	-	7,126,937.00
7.	Cleaning Service BBT Jul'24	1 MONT H	7,126,937.00	-	7,126,937.00
8.	Cleaning Service BBT Agust'24	1 MONT H	7,126,937.00	-	7,126,937.00
9.	Cleaning Service BBT Sept'24	1 MONT H	7,126,937.00	-	7,126,937.00
10.	Cleaning Service BBT Okt'24	1 MONT H	7,126,937.00	-	7,126,937.00
11.	Cleaning Service BBT Nov'24	1 MONT H	7,126,937.00	-	7,126,937.00
12.	Cleaning Service BBT Des'24	1 MONT H	7,126,937.00	-	7,126,937.00
Note :					



Telekomunikasi

We response to your need

PURCHASE ORDER

NO. PUO/24/0001

Supplier Code : VOB-0026
Order Date : 02 January 2024
Expect. Rcpt. Date : 31 December 2024
Payment Terms : Max 14 days

Location Code : KBTM
Reference : BAPV/23/0298-07 Des 2023
Shipment Method : FOB Batam
Page No. : 2 of 2

SUPPLIER

Bina Baja Sarana, CV
Jl. Rasamala Town Centre Blok C1 # 14, Muka Kuning
Batam BT
Indonesia
TEL: 0770-611605

DELIVER TO

KANTOR BATAM
PT. Batam Bintang Telekomunikasi
Jl. Markisa, Batamindo Industrial Park
Muka Kuning
Batam 29433

No. DESCRIPTION

QUANTITY

UNIT PRICE DISC.
(IDR) %

AMOUNT
(IDR)

1. Jangka waktu penyelesaian sesuai dengan PKS
2. Payment: 100% setelah pekerjaan selesai

Abdullah Pratama Habibie
Authorised Signature

Invoice Send to :
PT. Batam Bintang Telekomunikasi
Jl. Markisa, Batamindo Industrial Park, Mukakuning
Telp: 0770-612300, Fax : 0770-612200

NPWP PPN
01.762.351.3-217.000 Stamp "PPN Tidak Dipungut"

Total IDR 85,523,244.00

**BERITA ACARA LAPANGAN (BAL)/
BERITA ACARA PENYELESAIAN PEKERJAAN (BAPP)**
BAL/24/0022

Supplier Code : VOB-0026
Document Date : 31 January 2024

Purchase Order : PUO/24/0001
Page No. : 1

No.	DESCRIPTION	UOM	BOQ	Realisasi	Keterangan
1.	Cleaning Service BBT Jan'24	MONTH	1.00	1.00	

Pekerjaan tersebut telah selesai dilaksanakan dengan hasil yang baik dan sesuai SOP.

Demikian Berita acara ini dibuat, untuk dipergunakan sebagaimana mestinya

Batam , 31 Jan 2024

PT. Batam Bintang Telekomunikasi

User Mengetahui

Nurprihati Alrianti

Mengetahui,


Risna Uli Susanti
Inventori

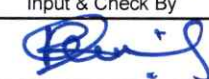
Menyetujui,


Timbul Nainggolan,
General Manager

Bina Baja Sarana, CV

Vendor,



IT-GRN <u>24/00019</u>	
Input & Check By	Posted By
	
Risna Uli Susanti	Desmiati M.

Transaction Status

Keep track of your transaction

Transaction Status

Transaction Id	202402131121879828
Document Number	202402131121879828
Creation Date	Feb 13, 2024 11:21:02 (GMT +7)
Total Debit Amount	IDR 6,987,298.00
Instruction Mode	Immediate
Transaction Status	Success

Single Transfer To Other Bank - Clearing (ID: SKN/LLG) Transfer

SOR Number	20240216001154479041
Remittance Number	599102211050501
Source of Fund	1090000185694 IDR BATAM BINTAN TELEKOM
Destination Account	434279591 CV. Bina Baja Sarana
Beneficiary Bank Information	BNI (Bank Negara Indonesia) LLG : 0090010
Transfer Method	LLG
Charge to	OUR
Amount	IDR 6,984,398.00
SKN Fee	IDR 2,900.00 (IDR 2,900.00 / record)
Other Charges	IDR 2,900.00
Total Debit Amount	IDR 6,987,298.00
Reference Number	PV2402034
Remark	PV2402034
Extended Details	Cleaning Service Periode Januari 2024
Instruction Mode	Immediate
Instruction Date	Feb 16, 2024
Additional Notification	Email - SMS -