Batam Bintan

PT. BATAM BINTAN TELEKOMUNIKASI

PAYMENT VOUCHER

A/P Ref. :
Batch No. :
Pay To : Bina Baja Sarana, CV

Cheque No. : 1311 2187 9828
P/V No. : PV-MBR2402/033
Date : 09-Feb-2024
External Document No. PV2402034

PARTICULARS	A/C CODE	DIV	S$ / Rp
Being Payment Of :			
Cleaning Service Jan 2024	VOB-002(		7,126,937
PPh 23 (Rp. 7.126.937,- X 2%)	121303		(142,539)
			-
			-
			-
			-
			-
			-
Total in words : SixMillion Nine Hundred Eighty Four Thousand Three Hundred Ninety Eight Rupiah Only			Rp 6,984,398

Prepared by :	Checked by :	Approved by :	Received by :
Fransiska Citra Ayu	Ida Fitri		
Date : 09-Feb-2024	Date :	Date :	Date :

UBC

Batam Bintan

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Prepared by :	Checked by :	Approved by :	Received by :
Fransiska Citra Ayu	Ida Fitri		
Date : 09-Feb-2024	Date :	Date : Robby Susilo	Date :

UBC

CV. BINA BAJA SARANA

Jl. Rasamala Town Centre Blok C1 # 14 Mukakuning - Batam
Phone : (0770) 611605 Fax : (0770) 611654

INVOICE

To :	
PT.Batam Bintan Telekomunikasi Batamindo Industrial Park Mukakuning - Batam	Invoice No : 7856/BBS/CS-INV/I-2024 Date : 31 January 2024 PO. No. : 1002/BBS/AGRM-CS/I-2024 Date PO : 2 January 2024 Terms : 30 (Thirty) days

Attn : Accounting Dept.

No	Remarks	Quantity	Price	TOTAL
1	**Cleaning Service** Month of January 2024	1 Month	Ls	Rp. 7.126.937
	Tax PPh 23 Rate 2%			Rp 142.538
	T o t a l			**Rp. 6.984.399**

 # Say : Six million nine hundred eighty-four thousand three hundred and ninety-nine rupiah #

Please Transfer to Our Account at **Bank BNI** Muka Kuning - Batam

Name Of Account : CV.Bina Baja Sarana
No.Account (IDR) : 43427959-1
No.N P W P : 01.617.226.4-215.000

Best regards,
CV.BINA BAJA SARANA

CV. BINA BAJA SARANA
BATAM

YANTO

CHEQUE
BANK : Mandiri
NUMBER : 1311 2187 9828

RECEIVED
2 6 JAN 2024

POSTED
PU1/24/0151
DATE 05/02/2024
SIGNED

Kode	JUST/23/0410
Judul	LAYANAN KEBERSIHAN (JANITORIAL SERVICE) TAHUN 2024
Tanggal Pengajuan	05 Des 2023
Jenis	Justifikasi umum
Dasar Pengajuan	Untuk menjaga kebersihan serta kerapian kantor juga lingkungan kantor, maka diperlukan tenaga kebersihan dari Perusahaan lain (outsourching), untuk itu dilakukan kerjasama dengan pihak ke tiga.
Informasi Tambahan	Kriteria : Pengeluaran Kantor Lokasi Pengiriman : KANTOR BATAM Tanggal Pengiriman : 11 Des 2023

A. Rincian Biaya

NO	BARANG	HARGA / UNIT	QUANTITY	UNIT BARANG	SUBTOTAL
				TOTAL	0

NO	JASA	HARGA / UNIT	QUANTITY	UNIT JASA	UNIT KONTRAK	KONTRAK	SUBTOTAL
1.	Jasa Layanan Kebersihan Kantor	7,200,000	12	bln	N/A	1	86,400,000
						TOTAL	86,400,000

NO	SUBTOTAL	TOTAL
1.	Barang	0
2.	Jasa	86,400,000
Total		**86,400,000**

Inventory

NO	BARANG	HARGA / UNIT	QUANTITY	UNIT BARANG	SUBTOTAL
				TOTAL	0

B. Sumber Anggaran

Anggaran : OPEX (# OPEX) **Kontrol Anggaran**

Kode	JUST/23/0410
Judul	LAYANAN KEBERSIHAN (JANITORIAL SERVICE) TAHUN 2024
Tanggal Pengajuan	05 Des 2023

Sub Anggaran	Rencana Pemakaian
General Cleaning Expense (# 241050)	Rp. 86,400,000
Sisa Budget	116,653,647

DESMIATI MARUAO
Accounting Manager
DateTime : 2023-12-05 14:43:47

Diajukan oleh,	Disetujui oleh,	Disetujui oleh,
NURPRIHATI ALRIANTI	**ROBBY SUSILO**	**ABDULLAH PRATAMA HABIBIE**
Corporate Secretary	Chief Financial & HR Officer	Direktur Operasional
DateTime : 2023-12-05 13:30:07	DateTime : 2023-12-05 17:40:37	DateTime : 2023-12-06 09:22:40

CV. BINA BAJA SARANA

Jl. Rasamala Town Centre Blok C1 # 14 Mukakuning - Batam
Phone : (0770) 611605 Fax : (0770) 611654

Date : 5 December 2023
Ref : 0978/BBS/SK-XII/2023
To : Mrs. Yanti

PT. Batam Bintan Telekomunikasi
Batamindo Industrial Park
Mukakuning - Batam

Re, Request letter for increasing cost of Cleaning Service

In accordance with Batam Mayor's degree No. 675/500.15.14.1/XI/2023, Regarding City Minimum Wage (UMK) in 2024, we hereby submit a price offer as follows :

No	Previous Price (2023)	Manpower	New Price (2024)	Manpower
1	6.846.241	1 Person	7.126.937	1 Person

Note :

- Working Day
  Monday to Friday 7:00 a.m to 16:00 p.m
  Saturday 7:00 a.m to 12:00 p.m

- The detail price as attachment

We are kindly request to PT. Batam Bintan Telekomunikasi to under standing, we are looking forward to get your feedback as soon as possible.
Thank you attention and cooperation

Faithfully yours,
CV. Bina Baja Sarana

CV. BINA BAJA SARANA
BATAM

a/n
YANTO

CV. BINA BAJA SARANA
Jl. Rasamala Town Centre Blok C1 # 14 Mukakuning - Batam
Phone : (0770) 611605 Fax : (0770) 611654

Detail of cost :

A.	Manpower			
	1 Salary	=	Rp.	5.190.009
	2 Jamsostek/JHT (3.7%)	=	Rp.	192.030
	3 Kesehatan (4%)	=	Rp.	207.600
	4 Jaminan kematian (0.3%)	=	Rp.	15.570
	5 Jaminan kecelakaan (0.89%)	=	Rp.	46.191
	6 Jaminan pensiun (2%)	=	Rp.	103.800
	7 THR / Bonus	=	Rp.	734.432
		=	Rp.	6.489.633
	1person x Rp. 6,489,633	=	Rp.	6.489.633
B.	Admin and Profit Fee	=	**Rp.**	**637.304**
	Total (A+B)	=	**Rp.**	**7.126.937**

Hence, the total amount which we request is = **Rp. 7.126.937**
(Seven million one hundred twenty six thousand nine hundred and thirty seven rupiah)

CV. BINA BAJA SARANA
BATAM

PT BATAM BINTAN TELEKOMUNIKASI
BERITA ACARA PENETAPAN VENDOR
Kode : BAPV/23/0298

Judul	LAYANAN KEBERSIHAN (JANITORIAL SERVICE) TAHUN 2024
Tanggal	07 Des 2023
Kode Referensi	JUST/23/0410

Vendor : Bina Baja Sarana, CV

NO	KETERANGAN	QTY	SAT	HARGA SATUAN	VENDOR		ESTIMASI OWNER
					SEBELUM NEGO	SESUDAH NEGO	
1	Jasa Layanan Kebersihan Kantor	12	bln	7,200,000	85,523,244	85,523,244	86,400,000
				Subtotal	**85,523,244**	**85,523,244**	**86,400,000**

Informasi Tambahan :
- Pengiriman / Penyelesaian Kerja : 1 hari
- Termin Pembayaran :
  - ☐ DP **0 %**
  - ☒ Termin-1 **100 %**
  - ☐ Termin-2 **0 %**
  - ☐ Retensi **0 %**

- Working day
Monday to Friday 07:00 a.m to 16:00 p.m
Saturday 07.00 a.m to 12:00 p.m
- Pembayaran di lakukan setiap bulan
- PKS berlaku12 bulan

Garansi : 0 hari

Alasan Skip Quotation	menggunakan vendor CV Bina Baja Sarana karena pengerjaan kebersihan kantor sebelumnya menggunakan vendor tersebut

Merujuk pada hasil klarifikasi dan negosiasi diatas maka tim mengusulkan untuk menunjuk vendor/suplier **Bina Baja Sarana, CV** dengan vendor id **VDR21-0026** sebagai pelaksana pekerjaan **LAYANAN KEBERSIHAN (JANITORIAL SERVICE) TAHUN 2024** dengan nilai pekerjaan sebesar **Rp. 85,523,244**

Alasan penunjukan
- menggunakan vendor CV Bina Baja Sarana karena pengerjaan kebersihan kantor sebelumnya menggunakan vendor tersebut
- Working day
Monday to Friday 07:00 a.m to 16:00 p.m
Saturday 07.00 a.m to 12:00 p.m
- Pembayaran di lakukan setiap bulan
- PKS berlaku12 bulan

Catatan Direktur Operasional
Kualitas perkerjaan acceptable. Paham market price. Ga pakai perbandingan ok.

Diajukan oleh,	Diperiksa oleh,	Disetujui oleh,
FERAWATY MARPAUNG	**ROBBY SUSILO**	**ABDULLAH PRATAMA HABIBIE**
Procurement Officer	Chief Financial & HR Officer	Direktur Operasional
DateTime : 2023-12-07 09:53:25	DateTime : 2023-12-07 17:12:18	DateTime : 2023-12-08 08:48:09

Batam Bintan Telekomunikasi
We response to your need

PURCHASE ORDER

NO. PUO/24/0001

Supplier Code	: VOB-0026	Location Code	: KBTM
Order Date	: 02 January 2024	Reference	: BAPV/23/0298-07 Des 2023
Expect. Rcpt. Date	: 31 December 2024	Shipment Method	: FOB Batam
Payment Terms	: Max 14 days	Page No.	: 1 of 2

SUPPLIER

Bina Baja Sarana, CV
Jl. Rasamala Town Centre Blok C1 # 14, Muka Kuning
Batam BT
Indonesia
TEL: 0770-611605

DELIVER TO

KANTOR BATAM
PT. Batam Bintan Telekomunikasi
Jl. Markisa, Batamindo Industrial Park
Muka Kuning
Batam 29433

No.	DESCRIPTION	QUANTITY		UNIT PRICE (IDR)	DISC. %	AMOUNT (IDR)
1.	Cleaning Service BBT Jan'24	1	MONTH	7,126,937.00	-	7,126,937.00
2.	Cleaning Service BBT Feb '24	1	MONTH	7,126,937.00	-	7,126,937.00
3.	Cleaning Service BBT Mar'24	1	MONTH	7,126,937.00	-	7,126,937.00
4.	Cleaning Service BBT Apr'24	1	MONTH	7,126,937.00	-	7,126,937.00
5.	Cleaning Service BBT Mei'24	1	MONTH	7,126,937.00	-	7,126,937.00
6.	Cleaning Service BBT Jun'24	1	MONTH	7,126,937.00	-	7,126,937.00
7.	Cleaning Service BBT Jul'24	1	MONTH	7,126,937.00	-	7,126,937.00
8.	Cleaning Service BBT Agust'24	1	MONTH	7,126,937.00	-	7,126,937.00
9.	Cleaning Service BBT Sept'24	1	MONTH	7,126,937.00	-	7,126,937.00
10.	Cleaning Service BBT Okt'24	1	MONTH	7,126,937.00	-	7,126,937.00
11.	Cleaning Service BBT Nov'24	1	MONTH	7,126,937.00	-	7,126,937.00
12.	Cleaning Service BBT Des'24	1	MONTH	7,126,937.00	-	7,126,937.00

Note :

Batam Bintan Telekomunikasi

We response to your need

PURCHASE ORDER

NO. PUO/24/0001

Supplier Code	: VOB-0026	Location Code	: KBTM
Order Date	: 02 January 2024	Reference	: BAPV/23/0298-07 Des 2023
Expect. Rcpt. Date	: 31 December 2024	Shipment Method	: FOB Batam
Payment Terms	: Max 14 days	Page No.	: 2 of 2

SUPPLIER

Bina Baja Sarana, CV
Jl. Rasamala Town Centre Blok C1 # 14, Muka Kuning
Batam BT
Indonesia
TEL: 0770-611605

DELIVER TO

KANTOR BATAM
PT. Batam Bintan Telekomunikasi
Jl. Markisa, Batamindo Industrial Park
Muka Kuning
Batam 29433

No.	DESCRIPTION	QUANTITY	UNIT PRICE (IDR)	DISC. %	AMOUNT (IDR)

1. Jangka waktu penyelesaian sesuai dengan PKS
2. Payment: 100% setelah pekerjaan selesai

Abdullah Pratama Habibie
Authorised Signature

Invoice Send to :
PT. Batam Bintan Telekomunikasi
Jl. Markisa, Batamindo Industrial Park, Mukakuning
Telp: 0770-612300, Fax : 0770-612200

NPWP PPN
01.762.351.3-217.000 Stamp "PPN Tidak Dipungut"

Total **IDR 85,523,244.00**

BERITA ACARA LAPANGAN (BAL)/
BERITA ACARA PENYELESAIAN PEKERJAAN (BAPP)
BAL/24/0022

Supplier Code	: VOB-0026	Purchase Order	: PUO/24/0001
Document Date	: 31 January 2024	Page No.	: 1

No.	DESCRIPTION	UOM	BOQ	Realisasi	Keterangan
1.	Cleaning Service BBT Jan'24	MONTH	1.00	1.00	

Pekerjaan tersebut telah selesai dilaksanakan dengan hasil yang baik dan sesuai SOP.

Demikian Berita acara ini dibuat, untuk dipergunakan sebagaimana mestinya

Batam , 31 Jan 2024

PT. Batam Bintan Telekomunikasi

User Mengetahui

Nurprihati Alrianti

Bina Baja Sarana, CV

Vendor,

CV. BINA BAJA SARANA
BATAM

Mengetahui,

Risna Uli Susanti
Inventori

Menyetujui,

Timbul Nainggolan,
General Manager

IT-GRN.24/.000019.........	
Input & Check By	Posted By
Risna Uli Susanti	Desmiati M.

mandiri

Feb 16, 2024 14:36:41 (GMT +7)

Transaction Status

Keep track of your transaction

Transaction Status

Transaction Id	**202402131121879828**
Document Number	**202402131121879828**
Creation Date	**Feb 13, 2024 11:21:02 (GMT +7)**
Total Debit Amount	**IDR 6,987,298.00**
Instruction Mode	**Immediate**
Transaction Status	**Success**

Single Transfer To Other Bank - Clearing (ID: SKN/LLG) Transfer

SOR Number	20240216001154479041	
Remittance Number	599102211050501	
Source of Fund	1090000185694 IDR BATAM BINTAN TELEKOM	
Destination Account	434279591 CV. Bina Baja Sarana	
Beneficiary Bank Information	BNI (Bank Negara Indonesia) LLG : 0090010	
Transfer Method	LLG	
Charge to	OUR	
Amount	IDR	6,984,398.00
SKN Fee	IDR	2,900.00 (IDR 2,900.00 / record)
Total Charges	IDR	2,900.00
Total Debit Amount	IDR	6,987,298.00
Reference Number	PV2402034	
Remark	PV2402034	
Extended Details	Cleaning Service Periode Januari 2024	
Instruction Mode	Immediate	
Instruction Date	Feb 16, 2024	
Additional Notification	Email - SMS -	